**CFAR Annual Progress Report for awardees**

**PI Name, Degree**

***Project Title***

**Mentor:**

**Date of report:**

*Complete #1 if you study has not yet been completed, #2 if it has. Study completion = No further data collection or study procedures. It does not necessarily include analysis and does not include manuscript writing and publication. Please make every attempt to spend down your award within one year. Do not “save” money for conferences or open-access publication. You may request funds from the CFAR for these activities to present the results of your CFAR-funded study.*

*Please delete the section that you are not using.*

*Everyone should complete sections 3 – 10.*

*Please submit your report in Microsoft Word – we need to cut and paste pieces of it into other documents and tables.*

**1. Progress Report for on-going studies:**

**Anticipated Completion Date: XX/XX/XXXX**

**Do you anticipate a NCE?** *If so, please provide a justification and the anticipated amount*

* *Please provide a succinct update on the progress of your study or project*
* *Do not exceed one page*
* *Tables are permitted but do not include graphs, pictures, or articles in reports.*
* *Only include information that is* ***new since the last progress******report*** *was submitted*

**2. Progress Report for Completed studies:**

**Study End Date (Funded Activities Completed):**

**Summary:**

* *Briefly summarize project activities and outcomes*
* *Do not exceed one page*
* *Tables are permitted but do not include graphs, pictures, or articles in reports.*

**Future Plans:**

* *Describe the PI’s next steps for use of the findings and how this project will lead to future NIH funding*

**Value Added by the CFAR:**

* *Describe why the PI is happy to have received the money – i.e. what you were able to accomplish that you wouldn't have been able to had it not been for the award. For example, "Because of the Developmental Core award …. " or "If it hadn't been for the Developmental Core award Dr. X would not have been able to …."*
* *Limit length of “Future Plans” section plus “Value Added” section to* ***one page total***

**We would love to tweet the results of your study!** Summarize it for us in 140 characters with a link to your paper

**3. Please list any grants that you have received as a result of your CFAR award.**

*For each, please provide the following information:*

*Funding agency:*

*Grant number* ***if from the NIH****:*

*Total amount of the award (from the NOGA, sum all years):*

*Date of the award:*

**4. Please list any articles that you have published as a result of your CFAR award.** *Please include PMID and PMCID numbers. All publications resulting from CFAR funded studies must be compliant with NIH Public Access rules. If you need help with this, let us know ASAP.*

**5. Please list any new collaborations as a result of your CFAR award:**

**6. Please list any presentations or posters that you have given as a result of your CFAR award.** *Please include date, location, meeting name and type of presentation.*

**7. Please complete the table below for any mentoring that you receive for you CFAR award along with any other CFAR related mentoring.**

| **Mentor** | **Frequency of Contact** | **Activities** | **Outcome** |
| --- | --- | --- | --- |
| *Christopher Columbus* | *Met weekly during application development, monthly since then* | *Introduced to research mentor and proposed foreign collaborators* | *Supplement application submitted (funded),* |
| *Indiana Jones* | *Bi-monthly, via Skype* | *Ongoing research mentoring for NIH administrative supplement award* | *South-South partnership established; All Urban University-based training complete; enrollment targets met* |
|  |  |  |  |

**8. Impact on CFAR Co-funding institutions and centers**

NIH asks us to explain how our CFAR supports the mission of the NIH Institutes and Centers that provide funding to the CFAR program. If your CFAR pilot award has provided added value (e.g. supported a grant application, added research aims to an existing grant, related to the research priorities of the IC) to any of the below NIH ICs, please describe below (including grant numbers if applicable). <https://www.nih.gov/institutes-nih/list-nih-institutes-centers-offices> for more info

*This is a crucial section of the Progress Report as you are being asked to provide data that will be used to justify continuing support of the CFAR program by current ICs.*

|  |  |
| --- | --- |
| * FIC (Fogarty International Center) * NIAID (Allergy and Infectious Diseases) * NCI (Cancer) * NICHD (Child Health and Human Development) * NHLBI (Heart, Lung and Blood) * NIDA (Drug Abuse) | * NIMH (Mental Health) * NIMHD (Minority Health and Health Disparities) * NIDDK (Digestive and Kidney Diseases) * NIGMS (General Medical Sciences * NIA (Aging) |

|  |  |  |
| --- | --- | --- |
| **NIH IC** | **Grant Number (if applicable)** | **Description of Added Value** |
|  |  |  |
|  |  |  |
|  |  |  |

**9. Impact on Research Capability:**

Did your CFAR award help you receive a promotion or new position? Yes No

If yes, previous position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and current position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did your CFAR award help retain you at Hopkins? Yes No

If yes, please describe briefly.

Would you have done research on this topic without the CFAR award? Yes No

Describe how the CFAR award program has impacted your research capability overall and that of other colleagues associated with your research (i.e., career development and plans, new opportunities).

**10. Please let us know how we are doing. What could the CFAR be doing better? What do you need that we are not offering? Have you made a connection through the CFAR or at a CFAR event that you would not have otherwise made?**